

# Letter of Authority to Transfer - Cash ISA Only



Please complete in BLOCK CAPITALS and return this form to:  
Charity Bank, Fosse House, 182 High Street, Tonbridge, Kent TN9 1BE

A separate Ethical Cash ISA Transfer form must also be submitted alongside this Letter of Authority if you are transferring funds from another provider.

FOR OFFICE USE  
Account number

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## 1. Personal Details

Title (Mr/Miss/Ms/Mrs/Other)

Full Name

Address

  

Postcode

How long at that address?

If you have been a resident at this address for less than 3 years, please supply previous address details.

Address

  

Postcode

Telephone No.

Email

Date of Birth (dd/mm/yyyy)

 /  / 

Place & Country of Birth

Country of residence for Tax purposes

National Insurance (NI) Number

You should be able to find your NI number on your payslip, form P45 or P60, a letter from the HMRC, DWP or pension order book.

Transfer to a Charity Bank ISA -  
Account Number

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Please leave blank if transferring to a new ISA

## 2. Information about the ISA you want to transfer

ISA provider Name

Address

  

Postcode

Sort Code

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Account Number

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Roll number (if applicable)

Please note: The terms and conditions of some ISA products do not allow only part of an ISA to be transferred. Your existing provider may need you to give them specific information before the transfer can go ahead. Please check with your existing ISA provider if you are not sure about this.

### 3. Additional Information

1. Do you want to transfer all or part of this Cash ISA? (Please tick)

All  Part

2. Have you subscribed to your ISA in the current tax year? (Please tick)

Yes  No

If yes, please indicate total subscriptions made in the current tax year

£

3. If you answered yes to Question 2 and are transferring part of your ISA, do you want to include the subscription from the current tax year? (Please tick)

Yes  No  N/A

**Please note** that the amount in your account representing current tax year subscriptions can only be transferred in full and not in part.

4. If you are asking to transfer part of your ISA, please say how much of your Cash ISA you want to transfer

£

Or,

if you only want to transfer your subscriptions from the current tax year

Please tick

### 4. Transfer Authority

I authorise my existing ISA provider to transfer the ISA (account number above) to the Charity Bank. I authorise my existing ISA provider to provide the Charity Bank with any information about the Cash ISA and to accept any instructions from them relating to the Cash ISA being transferred.

Where I must give notice to close or transfer part of the existing Cash ISA, or the existing Cash ISA contains a fixed-term deposit that has not reached its maturity date, I instruct my existing ISA provider to either:

1. wait for the full notice period to end or wait until the maturity date (whichever is relevant) before going ahead with this transfer:

Please tick

**Please note: Charity Bank products can be withdrawn without notice and deposits may be returned**

or

2. depending on the terms and conditions, carry out the transfer as soon as possible – I will accept any consequential loss of interest or charges which may be applied

Please tick

Signature

Date

 /  / 

### 5. Transfer acceptance (your new ISA provider fills this part in)

We are willing to accept this ISA transfer in line with the customer's instructions above, as long as the following conditions are met.

The transfer proceeds are made up of cash deposits only.

We must receive the transfer proceeds no later than

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Where the customer has shown above that they want to transfer subscriptions from the current tax year, these must not be more than

£

For the purposes of the transfer of the ISA wrapper under the ISA regulations, the date shown below will be the transfer date.

Name of new provider:

Date

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Please send your completed Letter of Authority to Transfer together with the product application form to The Charity Bank Limited, Fosse House, 182 High Street, Tonbridge, Kent TN9 1BE